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GUIDE TO
UNITED STATES GOVERNMENT LEGISLATIVE DOCUMENTS
IN THE LIBRARY OF CONGRESS

Revised by

Mark Sweeney

Serial & Government Publications Division

Library of Congress

February 1992

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Table of Contents

INTRODUCTION	3
LOCATION CODES	4
SESSIONS OF CONGRESS	5
GENERAL SOURCES	6
BILLS	11
Obtaining copies	11
Status of current bills	12
Obtaining votes	13
CALENDARS	14
DEBATES & PROCEEDINGS	15
Debates	15
Journals	17
COMMITTEE PRINTS	18
Obtaining copies	18
Indexes	18
HEARINGS	19
Obtaining copies	19
Indexes and finding aids	20
Witness Index	21
REPORTS & DOCUMENTS	22
Obtaining copies	22
Indexes/finding aids	25
Popular names (government reports)	26
PUBLIC LAWS	27
Obtaining copies	27
Collected sets	27
Indexes	28
Popular names (public laws)	29
Additional sources	29
LEGISLATIVE HISTORIES	30
Sources	30
Finding aids	31
EXECUTIVE BRANCH	32
Regulations	32
Departments	33
President	33
SUPREME COURT	36

STATE	37
Information sources	37
Handbooks/manuals	38
Laws/legislation	38
Law digest	39
TREATIES AND OTHER INTERNATIONAL AGREEMENTS	40
Obtaining copies	40
Additional sources	41

INTRODUCTION

This guide is a comprehensive list of sources covering the legislative process available in the Library of Congress. In addition, selected sources that contribute to understanding the legislative process have been included for other branches of the Federal Government.

The emphasis is on sources that appear primarily in print. Microfilm and microfiche sets are included where applicable. And in cases where the publication is available online, these data bases have been included. The locations given are effective as of January 1, 1992.

The following selected titles are standards in the fields of government documents and legal research. Some include out-dated material but are the most recent editions available.

Boyd, Anne M. United States Government Publications.
3rd rev. ed. by Rae Elizabeth Rips. 1952. Z1223.Z7B7

Morehead, Joe. Introduction to United States Public Documents. 3rd ed. 1983. Z1223.Z7M67 1983

Price, Miles O., and Hary Bitner. Effective Legal Research. 3rd. ed. 1969. KF240.P7 1969

Ripy, Thomas B., and Mark Gurevitz. United States Law: Finding Statutory Material. CRS Report (90-110A), 1990.

Schmeckebier, Laurence F., and Roy B. Easton. Government Publications and Their Use. 2nd rev. ed. 1969. Z1223.Z7S3 1969

Stiverson, Keith Ann. Legal Research: An Introduction. Law Library of Congress (LL91-1), rev. March 1990.

Zwirn, Jerrold. Congressional Publications and Proceedings. 2nd ed. Englewood, Colo, Libraries Unlimited, 1988. Z1067.Z85 1988

LOCATION CODES

<u>CODES</u>	<u>LOCATION</u>	<u>TELEPHONE</u>
Deck 7/N(orth)	Adams Building	
Deck 7/S(outh)	Adams Building	
LLRR	Law Library Reading Room LM-201	707-5080
LL stacks	Law Library stacks	
MicroRR	Microform Reading Room LJ107	707-5471
MRR	Main Reading Room LJ-100	707-4773
N&CPR	Newspaper and Current Periodical Room, Serial & Government Publications Division LM-131	707-5690
DEPOSITORY	Federal Deporitory Library Collection, Serial & Government Publications Division LM-131	707-5690

SESSIONS OF CONGRESS

1947 - 1948	80th
1949 - 1950	81st
1951 - 1952	82nd
1953 - 1954	83rd
1955 - 1956	84th
1957 - 1958	85th
1959 - 1960	86th
1961 - 1962	87th
1963 - 1964	88th
1965 - 1966	89th
1967 - 1968	90th
1969 - 1970	91st
1971 - 1972	92nd
1973 - 1974	93rd
1975 - 1976	94th
1977 - 1978	95th
1979 - 1980	96th
1981 - 1982	97th
1983 - 1984	98th
1985 - 1986	99th
1987 - 1988	100th
1989 - 1990	101st
1991 - 1992	102nd
1993 - 1994	103rd
1995 - 1996	104th
1997 - 1998	105th
1999 - 2000	106th
2001 - 2002	107TH

For dates of the 1st
Congress to the present
see: Congressional Directory,
"Statistical Information."

CONGRESS

General sources

1. Washington Information Directory. Congressional Quarterly. F192.3.W33
First published in 1975, this annual publication provides access to sources of information on Congress, the executive branch and agencies, and various private and non-profit organizations. Arranged by subject with a combined agency/organization/subject (keyword) index.

Location: LLRR current
MRR current
N&CPR current
2. United States Government Manual. GPO JK421.A3
The official handbook of the Federal Government published annually. Provides information on the legislative, judicial, and executive branches as well as quasi-official agencies and organizations in which the United States participates.

Location: LLRR current
MRR current
N&CPR current
Collected sets: Deck 7/S 1943- (loan set)
DEPOSITORY 1979-
3. Congressional Directory. GPO JK1011
Traditionally published for each session of Congress, it is now published for the first session only.
Provides information on Members of Congress, the President, the departments, the judiciary, the press, and the diplomatic corps. The subject index is located in the front of the volume and the individual index in the rear.

Location: current edition available throughout the collections

Collected sets: LLRR current
MRR 1884-
Deck 7/S 1832- (loan set)
DEPOSITORY 1979-

4. Congressional Staff Directory. Congressional Staff Directory. JK1012.C65

While the emphasis of the Congressional Directory is the Member, this directory concentrates on their staffs. Coverage includes not only the Congress but the executive branch (agencies and departments) as well as several independent agencies.

Location: current edition available throughout the collections

Collected sets: MRR 1972-
Deck 7/S 1972- (loan set)
DEPOSITORY 1979-

5. CQ Weekly Report. Congressional Quarterly. JK1.C66

Tracks status of pending major legislation while providing background and current information on a broad spectrum of legislative, governmental, and political topics. Includes statistics on recorded votes as well as other specialized data. Publishes separate cumulative index quarterly with an annual final edition.

Location: LLRR current
MRR 1971-
Deck 7/S 1947- (loan set)
LLRR 1988-
N&CPR last 2 years

Online version: HIS/qu98- (1983-)
DATATIMES/total cqw (1986-)
DIALOG/484 news (1990-) [abstract]

6. CQ Almanac. Congressional Quarterly. JK1.C66

This is more than just an edited version of the CQ Weekly Report. Each volume is a review of the legislative session. Provides voting statistics on State and Federal candidates.

Location: available throughout the collections

Collected sets: MRR 1945-
Deck 7/S 1945- (loan set)
LLRR 1960-
N&CPR 1945-

7. Congressional Monitor. Congressional Quarterly. CIO

Issued weekly when Congress is in session, this periodical lists the week's upcoming House and Senate Committee meetings, status of appropriations, House and Senate floor actions, party organizations meetings and general news from the Hill.

Location: N&CPR (current issues only title)

8. Congressional Index. Commerce Clearing House (CCH).

KF49.C6

Looseleaf arranged in two volume sets for each Congress, one for the Senate, one for the House. Separate sections track status of current bills and resolutions, voting records, treaties, nominations, measures vetoed, and more. The specialized indexes are in the Senate volume only.

Location: LLRR last six years
 LL stacks 75th-
 MicroRR 96th-
 N&CPR 96th-

9. Major Legislation of the Congress. (MLC). CRS KF42.M34

"Summaries of topical congressional issues and major legislation introduced in response to those issues." Arranged by subject with title and legislation indexes. Also includes listing of CRS Reports. Final summary issue for each Congress.

Location: LLRR current
 LL stacks 97th-
 DEPOSITORY 96th-
 N&CPR current

10. Monthly Catalog of United States Government Publications. GPO

Z1223.A18

Lists publications printed by the U.S. Government Printing Office (GPO). These publications cover a wide variety of subjects. Many of them are official government documents. Indicates whether these publications are available for sale to the public or sent to depository libraries. Arranged alphanumerically by SuDocs Classification number with a variety of additional indexes.

For the most up-to-date listing of in-print publications available for sale consult the GPO Sales microfiche set (2nd Floor Copy Center).

Location: LLRR 1941- (incomplete) (shelved with
Catalog of the Public Documents 1893-1940)
 MRR (complete set) shelved with Catalog of the Public Documents: 1893-1940
 MicroRR 1985-
 N&CPR (complete set)

Online version: DIALOG/66 (7/1976-)
 CD-ROM version: MARCIVE CD-ROM (7/1976-)
 available in the N&CPR

11. Congressional Information Service (CIS).

Since 1970, the best source for tracking down the multitude of legislative publications. Abstracts and indexes: 1) hearings (including witnesses), 2) committee prints, 3) House and Senate Reports, 4) House and Senate Documents, 5) Senate Executive Reports, 6) Senate Treaty Documents, 7) Public laws (legislative histories), and 8) selected special publications. For additional information see: "User Guide" (preface each edition).

For coverage prior to 1970 CIS has several retrospective sets arranged by type of publication. These include committee prints, hearings, and the Serial Set. Entries for these sets can be found by consulting the title index.

a. CIS/Index.

"Index" and "Abstracts" sections provide current information that cumulates into the CIS/Annual. Issued monthly; "Index" cumulates quarterly.

b. CIS Cumulative Index.

KF49.C62

At present a sixteen volume set, 1970-1990. Revises and supersedes the CIS/Annual Index but not the Abstracts.

c. CIS/Annual.

KF49.C62

Divided into two basic sections; abstracts and index (subject, title, bill#, report#, document#). Since 1984 divided into three volumes; abstracts, index and legislative histories.

d. CIS/Microfiche Library.

Provides full-text retrieval for all publications cited in the CIS/Index and CIS/Annual.

Location: LLRR 1970-(index) fiche 1970-
MRR 1970-(index only) no fiche
MicroRR 1970-(index) fiche 1970-
N&CPR 1970-(index only) no fiche

Online version: DIALOG/101 (1970-)

e. CIS/Congressional Masterfile on CD-ROM.

All CIS indexes listed above on CD-ROM.

Location: MRR (alcoves)

12. Federal Index. National Standards Association. Z7165.U5F42

This index provides access to the three basic information sources of the Federal Government: the Congressional Record, the Federal Register, and The Weekly Compilation of Presidential Documents. It is published monthly with an annual cumulative edition. The index is organized into two sections: the **Federal Subject Index**, and the **Federal Bill Track Index**. The **Federal Subject Index** section lists entries alphabetically by subject terms, member names, department and agency names, Congressional committees, and country. The **Federal Bill Track Index** lists all bills and resolutions referenced in the Federal Index.

Location: N&CPR 1977-

BILLS

Obtaining copies

1. Current Congress

a. "slip" bills

Location: LLRR (file copy)
House/Senate Document Room
(available on fiche to the public through
the depository library system)

Online version: HIS/tl##(e.g., tl101) (1983-)
NEXIS/legis;BLTEXT (current
congress) for earlier (1989-)
SENATE LEGIS (1989-)
SCORPIO/CG (1973-) summary

b. Congressional Bills on Microfiche. GPO.

Produced throughout session. Prints bills as
introduced on floor and all subsequent reprints.

Location: LLRR (CIS fiche set) 96th-
DEPOSITORY 97th-

2. Prior Congresses

a. bound congressional bills KF16(Congress & Bill #)

The Law Library's bound set of congressional bills
begins with the 9th Congress. For the early years there
are some gaps. This collection has been microfilmed
(1st-72nd on microfilm and the 73rd-100th on CIS fiche)
with the microfilm collection covering those Congresses
(1st-8th) where bound volumes are no longer available.

Location: LLRR (microfilm)
LL stacks (bound volumes) cannot be
loaned

b. Congressional bills

The Senate Library's collection includes Senate and
House bills from the 14th Congress to the present.

Location: Senate Library

c. House bills

The House Library's collection includes House bills
only from the 6th Congress to the present.

Location: House Library

d. CIS/Congressional Bills, Resolutions, and Laws on Microfiche.

Produced as set months after the close of each Congress.

Location: LLRR 75th-97th- (incomplete)

e. Congressional Bills on Microfiche. GPO.

For description see p. 11.

Status of current bills

1. Bill Digest (data base). ALD.

Although available in print, the Bill Digest is most readily accessible online through the SCORPIO CG files. Options for the CG files vary by Congress (see: SCORPIO Reference Manual) beginning with the 93rd Congress (1973-).

Location: SCORPIO CG file

2. Digest of Public General Bills. ALD.

The Bill Digest (see above) in print form. Provides summaries and, since 1970, legislative histories for all public bills and resolutions. Private bills are listed but not summarized.

Location: LLRR 66th- (incomplete)
MRR 70th-
DEPOSITORY 96th- (depository collection)

3. Congressional Record. Index.

Both indexes, the bound annual and the biweekly, contain a separate section titled "History of Bills and Resolutions".

Location: see p. 16.

Online version: HIS/rc## (1985-)
NEXIS/legis;record (1985-)
DIALOG/135 (1981-) [abstract]
SCORPIO/cr## - r### (1977-) [abstract]

4. Congressional Record. Daily Digest.

Beginning with the 80th Congress, this supplement to the Congressional Record provides information on bills introduced, reported, and passed the preceding day and a summary of chamber and committee action. The Daily Digest cumulates at the end of the session to become a separate volume of the bound Congressional Record. The bound edition also includes "History of Bills Enacted into Public Law."

Location: see p. 15.

5. Calendar of the House of Representatives and History of Legislation.
For the description and location see p. 14.
6. Congressional Index. CCH.
For description and location see p. 16.
7. Major Legislation of the Congress (MLC).
For description and location see p. 8.
8. Federal Index. National Standards Association.
For description and location see p. 10.

Obtaining votes

1. Congressional Record.
Both indexes, the bound annual and the biweekly, cite where votes are recorded in the Congressional Record.
Location: see p. 16
online version: SCORPIO/cr
2. CQ Weekly Report.
For description see p. 7.
3. CQ Almanac.
For description see p. 8.

CALENDARS

1. Calendar of the United States House of Representatives and History of Legislation. GPO. J47.A3

Official source of business reported from committees. Published daily when House is in session. Reports on pending legislation in both Senate and House. Monday issues include subject index to all legislation. Final issue provides summary of action, list of public law numbers, and list of bills that did not become law.

Location: Deck 7/N 1901- (loan set)
LLRR 74th/2nd- (final edition & current)
DEPOSITORY 99th-

2. Senate Calendar of Business. GPO.

Because the House calendar provides information on legislation for both the Senate and the House, this is not a frequently used publication. It is further hindered by having no index and is not cumulative. Published daily when Senate is in session.

Location: Deck 7/N 1945-
DEPOSITORY 99th-

3. Committee calendars. House & Senate. GPO.

In general these calendars are a record of all committee business. Information recorded usually includes: members of the committee and subcommittees, legislation referred, legislative action taken, hearings held (and printed), and publications issued. Because each calendar is controlled by its respective committee, they vary as to content arrangement and frequency of publication. Issues cumulate with the final issue covering an entire Congress.

Location: Adams Building Deck 7: (incomplete)
JK1430 (House committee calendars)
JK1240 (Senate committee calendars)
LLRR 90th- (incomplete)

Congressional Record. GPO.

a.	<u>Annals of Congress</u>	1789-1824
b.	<u>Register of Debates</u>	1824-1837
c.	<u>Congressional Globe</u>	1833-1873
d.	Congressional Record	1873-

Current coverage of Congress is provided by the daily Congressional Record. The daily Record is superseded by the bound Congressional Record. However, because the bound set is an edited version of the daily, one index does not serve both. The index for the bound set is a separate volume while the Congressional Record Index is published biweekly as an index to the daily Congressional Record.

Online version: SCORPIO/cr## - r## (1977-)
[abstract]
DIALOG/135 (11/1981-)
[abstract]
NEXIS/record (1985-)
WESTLAW/cr (1985-)
HIS/rc## (1985-)

Location: LLRR (until bound index for that session is received)
MRR (until replaced by bound volumes)
N&CPR last 2 congresses

Collected set: LL stacks 1884-
DEPOSITORY 1977-

- c. Congressional Record. (bound annual) J11.R5

Location: LLRR 1951-
 LL stacks Annals- (loan set)
 MRR 1920-
 DEPOSITORY 1977-

- d. Congressional Record. (microfilm)
 This microfilm set includes its own separate hardcover index. Begins with Annals and runs through the 91st Congress.

Location: LLRR Annals-
 MicroRR Annals-
 DEPOSITORY 95th-

- e. Congressional Record. Appendix.
 Underwent a variety of changes through the years to be replaced by the current "Extension of Remarks."

1937-1968 published in daily Congressional Record and published as a separate volume of the bound set

1941-1968 published with separate pagination ("A###")

1954-1968 not published with bound set but cited by its index. The Law Library bound the appendix with the annuals independent of GPO.

Location: 1954-1968 special bound issues: LL stacks
 MRR Deck 46.

- f. Congressional Record. Daily Digest.
 For description and locations see p. 15.

- g. Congressional Record. Index.
 The Law Library keeps a collected set of Congressional Record indexes at its Reading Room reference desk. Other collections shelve their indexes with the regular bound volumes.

Location: LLRR 1873- (paper & film)
 MRR 1920-
 MicroRR 1873- (fiche)
 N&CPR 1977-

Online version: SCORPIO/cr (95th-)

h. Federal Index.

For description and location see p. 10.

Journals

1. Senate Journal. GPO. KF45.G58

The official record of the proceedings of the Senate required by the Constitution. Although adopted by the Senate as part of its daily business, the Journal is not published until after the session ends. Due to publication delays it does not appear until almost a year later. Distributed to all Senate members and depository libraries. For many years (1815-1952) the Journal was part of the US Serial Set. Although it remains an official document it is no longer part of the set.

Location: LL stacks 1789- (loan set)
Senate Document Room
DEPOSITORY 1977-

2. House Journal. GPO. KF46.G58

The House version of the Senate Journal (see above).

Location: LL stacks 1789- (loan set)
House Document Room
DEPSOITORY 1977-

3. Additional journals;

a. Executive Journal of the Senate. GPO. JK1251.A3

Records motions and actions of executive sessions only. Requires special authorization for printings (seven to date).

Location: MRR 1789-
Deck 7/S 1789- (loan set)

b. Journals of Congress.

Location: MRR 1774-1789

c. Secret Journals of Congress.

Location: MRR 1775-1786

d. Journals of the Continental Congress.

Location: MRR 1774-1789
LL stacks 1775-1789

COMMITTEE PRINTS

Obtaining copies

1. Current Congress (hardcopy)
Location: From the respective committee/subcommittee
2. CIS online version indexes and abstracts Congressional publications including reports, documents, hearings, prints and special publications.

Online version: DIALOG/101 (1970-)
3. CIS/Microfiche Library. 1970-
For description and location see p. 9.
4. US Congressional Committee Prints on Microfiche. CIS.
Provides full text retrieval of prints cited in:

CIS US Congressional Committee Prints Index. Z1223.Z7C66
Indexes committee prints from the mid-1800s through 1969. Expands and supersedes earlier Greenwood Press edition of this index.

Location: LLRR (both editions) & fiche
MRR (index only)
MicroRR (both editions) & fiche
N&CPR (index only)
5. Many committee prints are treated as individual titles and shelved throughout the general collection. Consult card catalog, LCCC, and MUMS. Some prints may also be reissued as congressional reports or documents. As such they become part of the Serial Set (see p.24).

Indexes

1. A Bibliography and Indexes of the United States Congressional Committee Prints:
----From the 61st Congress, 1911, through the 91st Congress, First Session, 1969, in the United States Senate Library.
Z7165.U5B52 1976
----From the 65th Congress, 1917, through the 91st Congress, First Session, 1969, not in the United States Senate Library.
Z7165.U5B5 1977

Location: MRR
2. Committee calendars. House & Senate. GPO.
Serves as an index of sorts. For additional information and location see p. 14.

HEARINGS

Obtaining copies

1. Individual hearings

- a. As with committee prints, many hearings through the 90th Congress were treated as individual titles and are found throughout the general collections. Beginning with the 91st Congress, hearings are classed by committee in the KF schedule as follows:

KF 27 House committees
 KF 26 Senate committees
 KF 25 Joint committees

Prior to April 1965 main entry in the card catalog is by main committee. After April 1965 entry is by subcommittee when appropriate. In addition to the card catalogs (main and law), entries are found on LCCC and MUMS.

- b. From the appropriate committee/subcommittee.
- c. Unofficial transcripts of selected Congressional hearings (spoken portions only) appear on the following:

Online version: NEXIS/fednew (8/1988-)
 HIS/reut (past 7 days only)

- d. CIS online version indexes and abstracts Congressional publications including hearings, reports, documents, prints and special publications.

Online version: DIALOG/101 (1970-)

- e. CIS/Microfiche Library. 1970-
 For description and location see p. 9.

- f. US Congressional Committee Hearings on Microfiche. CIS.
 Provides full text retrieval of hearings indexed in:

CIS US Congressional Committee Hearings Index.

KF40.C56 1981

Indexes published congressional hearings from 1833 through 1969.

Location: LLRR (index & fiche)
 MRR (index only)
 N&CPR (index only)

g. CIS Unpublished US House of Representatives Committee Hearings. KF40.C54 1990

Indexes unpublished House of Representatives hearings from 1833-1946. The microfiche set contains a copy of each publication identified in the index. CIS is planning to produce an index and fiche set for the 1947-1968 period.

Location: LLRR (index & fiche)
MRR (index only)
N&CPR (index only)

h. CIS Unpublished US Senate Committee Hearings.

KF40.C55 1986

Indexes unpublished Senate hearings from 1823 through 1968. The microfiche set contains a copy of each publication identified in the index.

Location: LLRR (index & fiche)
N&CPR (index only)

- i. SERIALS DIV (depository library collection) 96th-
(Although hearings are part of the depository collection, not all depository libraries include them in their permanent collections.)

2. Collected (bound) sets

Location: MRR 78th Congress- 1943-
LL stacks 1970- (each hearing bound separately, see "c": above)

Indexes and other finding aids

1. The index of congressional committee hearings (not confidential in character) prior to January 3, 1935 in the United States Senate Library. KF40.H8
----Supplements, 1935-

The House Library publishes a similar index. Titles do not always match those used in Library of Congress cataloging.

Location: LLRR
MRR

2. Supplement to the Index of Congressional Committee Hearings... Harold O. Thomen, ed. 1973.

KF40.T46

Index of "all known nonconfidential" hearings in the Library of Congress collection but not in the Senate Library. Not to be confused with the supplements to the above.

Location: LLRR

3. Committee calendars. House & Senate. GPO.

Indicates which hearings produce printed transcripts. For additional information and location see p. 13.

Witness Index

1. 1837-1966 Witness Index to US Congressional Hearings.
Microfiche set arranged alphabetically by witness. Gives dates and the committees before which they appeared.

Location: LLRR (25th-89th)
MicroRR (complete)

2. 1967 Senate Library witness card file

Location: Senate Library

3. 1967-1969 CIS US Congressional Committee Hearings Index.
Not the best of indexes for information on witnesses, as it is not all-inclusive, but the only index available for these years. (Indexes actually cover dates: 1833-1969.) See p. 14.

4. 1970- CIS/Index.
For description and location see p. 9.

REPORTS & DOCUMENTS

Obtaining copies

1. Individual copies

Most congressional reports and documents are first printed and distributed under separate title. They are later reprinted and redistributed in bound sets, known as the Serial Set.

a. DEPOSITORY 96th-

b. Senate & House Document Rooms (will reprint current Congress only, others as available).

House Document Room 100th to 102nd
Senate Document Room 93rd to 102nd

c. CIS/Microfiche Library. 1970-
For description and location see p. 9.

d. Some reports and documents are treated as separate titles and found throughout the general collection. Consult the card catalog, LCCC, or MUMS.

e. Some reports and documents are better known by their separate titles. These include:

1. Constitution, Jefferson's Manual, and Rules of the House of Representatives. KF4992.U54
Commonly known as the "House Manual" or "Jefferson's Manual" it is the source of the Houses's parliamentary procedure.

Location: LLRR
DEPOSITORY

2. Deschler's Precedents of the United States House of Representatives. KF4992.D486
Analyzes House parliamentary precedents.
Supplements the earlier works of Hinds and Cannon.
Deschler 1936-1974
Cannon 1908-1936
Hinds 1789-1907

Location: LLRR
MRR

3. Senate Manual. KF4982.U48 1988
Senate equivalent of the "House Manual."

Location: LLRR current
DEPOSITORY

4. Senate Procedure. KF4982.R5 1974
Compilation of Senate rules, arranged
alphabetically by subject or procedure.

Location: LLRR
DEPOSITORY

5. Constitution Annotated. CRS.

Location: LLRR
MRR
DEPOSITORY

6. Clerk of the House of Representatives Report.

Location: LLRR 1970-
LL stacks (Serial Set copy)
MicRR (Serial Set copy)
DEPOSITORY 1980-

7. Report of the Secretary of the Senate.

Location: LLRR 1974-
LL stacks (Serial Set copy)
MicRR (Serial Set copy)
DEPOSITORY 1980-

- f. USCCAN reprints (full text) House/Senate/conference
reports on bills that become laws. For additional
information and location see p. 28.

- g. Senate Executive Documents. GPO. JX170.U35
Although official documents and depository items,
they are not part of the Serial Set. Subject content
deals primarily with treaties and other executive
agreements. Lettered series.

Location: LL stacks (loan set)
DEPOSITORY 96th-

1. Senate Treaty Documents. GPO.
Formerly part of the Senate Executive Documents, this separate publication begins with the
97th Congress and is part of the Serial Set.

- h. Senate Executive Reports. GPO. J74.A36
 These, too, are official documents and depository items but are not part of the Serial Set before the 96th Congress. Numbered series.

Location: Deck 7/N (loan set)
 DEPSOITORY 96th-

2. Collected set

- a. US Serial Set. GPO. (hardcopy) LAW
 Serial Set
 Location: LL stacks 1817- (loan set)
 DEPOSITORY 1979-

- b. CIS US Serial Set on Microfiche.
 Provides full text retrieval of reports and documents cited in:

CIS US Serial Set Index. Z1223.79C65 1975
 Twelve part index covering reports and documents from 1789-1969. Far easier to use than the various traditional compiled sets of finding aids/indexes (see below).

Location: LLRR (index & fiche)
 MRR (index only)
 MicroRR (index & fiche)
 N&CPR (index only)

- c. CIS US Senate Executive Documents & Reports Index.
 Indexes comprehensively all documents and reports from the earliest items through 1969. The microfiche collection contains a copy of each publication identified in the index.

Location: LLRR (index & fiche)

- d. SERIALS DIV. (depository collection, 1979-)
 e. House and Senate Reports (bound set)

Location: LLRR 95th- (not part of Serial Set)

Indexes/finding aids

1. Numerical Lists and Schedule of Volumes. GPO. 1933-1980.
Provides serial number for reports or documents contained in the Serial Set. For 1981 to the present use the Monthly Catalog Serial Set Supplement. See p. 8.

Location: LLRR 1933-
MRR 1933-
N&CPR 1933-
2. To obtain serial numbers prior to 1933, consult:

1789-1817 American State Papers J33
Special 38 volume set that was later incorporated into the Serial Set.

Location: LLRR (fiche)
MRR
Deck 7/N (loan set)

1817-1909 Checklist of U.S. Public Documents
A separate index was intended but never printed.

Location: LLRR
MRR
N&CPR

1895-1940 Catalog of the Public Documents Z1223.A13
Volumes 1-4 give serial numbers in a separate table, volumes 5-25 give the numbers with the main entry.

Location: LLRR
MRR
N&CPR
3. Monthly Catalog of Government Publications.
For description and location see p. 8.
4. CIS/Index. 1970-
For description and location see p. 9.
5. CIS US Serial Set Index.
See p. 24.

Popular names (government reports)

1. Popular Names of US Government Reports. 4th ed., 1984
Z1223.A199U54

Arranged alphabetically by popular title. Gives institutional title (the one they're cataloged under) for popular or short titles.

Location: LLRR
MRR
N&CPR

2. See also: Popular names (public laws), p. 29.

PUBLIC LAWS

Obtaining copies

1. "slip" laws

First published form of laws after passage by congress.
Arranged by public law number for each Congress.

Location: (current 2 Congresses)
LLRR (file copy)
House & Senate Document Rooms (several recent Congresses; gaps for the earlier time period)

Online version: HIS/tl## (1983-)
LEXIS/genfed;publaw (1989-)
SCORPIO/cg (1983-)
WESTLAW/us-pl (1989-)

2. CIS/Congressional Bills, Resolutions, and Laws on Microfiche.
For description and location see p. 12.Collected sets1. United States Statutes at Large. GPO. KF50.U5
The "slip" laws in bound form published by congressional session. Lists all public and private laws as well as some Presidential material. Since 1975, legislative histories for public laws are included.

Location: LLRR 1789- (loan set LL stacks)
MRR
DEPOSITORY 1977-

2. United States Code. GPO. KF62.1988.A2
Official source for all general and permanent laws in force. Revised every six years, updated by supplements.

Location: LLRR current
MRR current
DEPOSITORY 1979- (incomplete)
1982 edition-
LL stacks 1940- (loan set)

Online version: HIS/usco (current)
LEXIS/genfed;uscs (current)
WESTLAW/usc (current)

3. United States Code Annotated. West Publishing Co. KF62.1927.W45
 "Official restatement in convenient form of the general and permanent laws of the United States." What makes this publication far more useful than the official US Code is its many indexes and tables. Constant revision by pocket parts keeps it current.
 Locations: LLRR (loan set LL stacks)
 Online version: WESTLAW/usc (current)
4. USCCAN. West publishing Co. KF48.W45
 Includes full text of public laws as part of its legislative histories. For additional description and location see p. 30.

Indexes

1. Current Law Index. Information Access Corp. K33.C87
 Similar to the Index of Legal Periodicals, this publication currently indexes over 700 titles. Issued monthly and cumulated annually since 1980.
 Location: LLRR 1980-
2. Index to Legal Periodicals. H.W. Wilson Co. K9.N32
 The Reader's Guide of legal literature.
 Location: LLRR 1926-
 MRR 1926-
 Online version: WESTLAW/ilp (1981-)
 LEXIS/lawrev;ilp (10/1981-)
3. Legal Trac. Information Access Corp.
 CD-ROM version of the Current Law Index.
 Location: LLRR 1980- (more up-to-date than the paper version)

Popular names (public laws)

1. Shepard's Acts and Cases by Popular Name. Shepard's, Inc.
KF80.S5
Current edition (1986) is updated by cumulative supplements. Arranged alphabetically by popular name giving citations to US Code, Statutes at Large, or State code/session laws.

Location: LLRR

Online version: WESTLAW/sh (current)

Additional sources that include popular names:

2. US Code, popular name table. See p. 27.
3. US Code Annotated, popular name table. See p. 28.
4. USCCAN, popular name table. See p. 28.
5. Congressional Index, official short title index.
See p.16.
6. SCORPIO, CR and CG files
7. Legislative Histories Indexed Guide, popular name index.
See p. 30.

LEGISLATIVE HISTORIES

Sources

1. United States Code Congressional and Administrative News
(USCCAN). West Publishing Co. KF48.W45
Major source for legislative histories since 1941.
Legislative histories include full text of many of the cites
congressional reports or documents, as well as citations to
statute law.

Location: LLRR 1941- (loan set LL stacks)

Online version: WESTLAW/lh (1986-)
2. Bill Digest (data base). ALD.
Provides legislative histories of public bills that
become laws. For additional information see p. 12.

Location: SCORPIO CG files
3. CIS/Microfiche Library.
For location see p. 9.
4. Legislative Histories Indexed Guide. Legislative Histories
Service. 1977. KF42.2 1977
Legislative histories of selected public laws from the
82nd-93rd Congresses. Includes popular name, public law
number, and statute law indexes. Full text retrieval
available with companion microfiche set.

Location: LLRR and fiche
5. CIS/Annual. 1970- KF49.C62
Abstracts and indexes public laws. Since 1984 it has
included a separate legislative histories volume. Gives
citations for full text retrieval of documents comprising the
legislative histories from:

CIS/Microfiche Library.
For location see p. 9.

6. Other publications include legislative histories as part of their publication rather than as the primary focus. These vary in completeness.

- a. Congressional Record. Index. See p. 16.
- b. Digest of Public General Bills. See p. 12.
- c. Calendar of the House. See p. 14.
- d. Congressional Index. See p. 16.
- e. Statutes at Large. See p. 27.
- f. "Slip" law.

Finding aids

1. Sources of Compiled Legislative Histories. Nancy P. Johnson, ed. AALL, 1979. (looseleaf) KF42.2 1979
Bibliography of government documents, periodical articles, and books cited in legislative histories for selected public laws from the 1st-94th Congresses. Arranged by public law number for each Congress with specialized indexes.

Location: LLRR

2. Union List of Legislative Histories. Law Librarian's Society of Washington, D.C. 6th ed., 1985. KF4.U55
Lists holdings of the Society's members legislative histories collections. Arranged by public law number with corresponding bill numbers and citations to Statutes at Large.

Location: LLRR

EXECUTIVE BRANCH

Regulations and regulatory agencies

1. Federal Regulatory Directory. Congressional Quarterly. KF5406.A15F4

This annual publication started in 1979. The only directory that provides information, and sources to information, concerning government regulations and the various regulatory agencies under one cover. Arranged by subject and agency with personnel and subject/agency indexes.

Location: LLRR current
 LL stacks 1979-
 MRR (current)

2. Federal Register. GPO. (daily) J1.A2

Established by an act of Congress in 1935, this is the official source of all Federal rules and regulations of the executive departments and agencies. Separate section included for Presidential documents. Index is printed separately: monthly with cumulated editions. For information on how to use this publication see Federal Regulatory Directory, p. 872-873 of the 1990 edition.

Location: LLRR 4 years hard copy
 LLRR 1935- (fiche or film)
 LL stacks 1936- (loan set)
 N&CPR current year

Online version: DIALOG/136 [abstract only] (1977-
 DIALOG/669 (1988-)
 NEXIS/exec;fedreg (7/1980-)
 WESTLAW/fr (1980-)

3. Code of Federal Regulations (CFR). GPO. KF240.F5

The official code for administrative law. The CFR is organized under 50 titles. Since 1977, the index (which includes the former "finding aids") is published in a separate volume. The CFR is updated by the LSA:List of Sections Affected and the Federal Register. Therefore, to determine current regulations both publications must be consulted.

Location: LLRR current (microfilm 1939-1976)
 LL stacks 1939- (loan set)
 DEPOSITORY current

Online version: NEXIS/exec;cfr (1981)
 WESTLAW/cfr (1984)

Departments

The departments of the executive branch issue many publications. Some of these are required by, and submitted to, Congress (eg. annual reports). Once submitted they become congressional documents. As such they follow the same process of other congressional reports and documents that eventually become part of the Serial Set. For further description of the Serial Set and its location see p.

President

1. White House Press Releases.

Often the most current information but difficult to access as the only arrangement is chronological and the index comes out much later. The releases are checklisted in the Weekly Compilation of Presidential Documents.

Online version: DIALOG/145 (1981-8/15/1989)
 NEXIS/fednew (8/1988-) unofficial transcripts
 HIS/reut (Reuters wire) unofficial transcripts

2. Weekly Compilation of Presidential Documents. GPO. J80.A284

An offshoot of the Federal Register that started publication in 1965. By far the most useful set of Presidential documents. Includes full texts of speeches, addresses, press conferences, etc. A good source for biographical information on nominations. Cumulative index with each edition plus separately published indexes. These documents are later bound together to form the Public Papers of the President series.

Location: LLRR 1965-
 Deck 7/N 1965- (loan set)
 MRR current
 N&CPR current

Online version: NEXIS/exec;presdc (1981-)

3. Public Papers of the Presidents. GPO. J80.A283

This series began as an annual in 1957 and is very limited in its retrospective coverage. At present the complete set includes the papers of Hoover and Truman through Carter. Presidential papers (that exist) prior to Hoover and those of Franklin D. Roosevelt were issued by private publishers. The Public Papers are basically an edited version of the Weekly compilation of Presidential Documents. Beginning with Carter, all information published in the Weekly Compilation will now be reprinted in the Public Papers.

3. Public Papers of the President. (continued)

Location: MRR (plus private sets)
Deck 7/N (loan set)
N&CPR

4. Codification of Presidential Proclamations and Executive Orders. GPO.

"It is published to provide in one convenient reference source proclamations and Executive orders with general applicability and continuing effect." Arranged under the 50 titles of the CFR. Includes not only the original proclamation or order but any changes or amendments added later. Current edition supersedes prior ones.

Location: LLRR
LL stacks
N&CPR

5. Proclamations & Executive Orders

It is not always easy to distinguish between the use of these two. Customarily, proclamations are used for action that has no legal effect; yet some have the force of law, some do not. Executive orders are used to direct and govern government officials and agencies. Proclamations and Executive orders, however, are treated as distinct items with each issued in separate numerical order.

Sources: Statutes at Large. See p. 27.
Federal Register. See p. 32.
Weekly Compilation. See p. 33.
CFR Title 3, (after June 1938). See p.32.
USCCAN. See p. 28.
US Code. See p. 27.

a. CIS Index to Presidential Executive Orders & Proclamations. CIS.

The most comprehensive index of Executive Orders and Proclamations for the period 1789-1983. The microfiche set contains a copy of each publication identified in the index.

Location: LLRR (index & fiche)

b. Presidential Executive Orders. WPA Historical Records Survey. J80.A72

Index to some Executive Orders for the period 1862-1938, indicating the location of the text in collected works.

Location: LLRR

6. Reorganization Plans

Have the effect of law unless disapproved by Congress within 60 days of issue. Appear in a variety of sources depending on their progress through the legislative process:

as offered by the President:

1. House/Senate documents
2. Weekly Compilation of Presidential Documents
3. USCCAN

as adopted:

Title 5 of the US Code

as of effective date:

Federal Register (printed day after)

as a Presidential document:

CFR Title 3

7. Budget of the United States Government. GPO HJ2051.A59

Contains the budget message of the President and presents an overview of the budget proposals.

Location: LLRR 1984-
MRR current (stacks 1923-)
DEPOSITORY 1981-
N&CPR current

Online version: HIS/budget (current)

8. Statistical Abstracts of the United States. GPO HA202.S8

A one volume summary of social, political, and economic statistics for the United States. It also serves as a reference guide to more comprehensive statistical publications and sources available from the government.

Location: LLRR (current)
MRR (current) (stacks 1878-)
DEPOSITORY 1979-
N&CPR (current)

9. CIS Index to U.S. Executive Branch Documents, 1789-1909. CIS.

A guide to documents listed in the Checklist of U.S. Public Documents, 1789-1909, not printed in the U.S. Serial Set. This set will eventually consist of six parts, published over the next five years. Currently only Part I, covering Treasury, Commerce and Labor is published.

Location: LLRR (index & fiche)
N&CPR (index only)

10. Federal Index. National Standards Association.

For description and location see p. 10.

SUPREME COURT

The following is a list of basic sources from which copies of Supreme Court opinions can be obtained. Publications used for legal research of these opinions are not included here.

1. "bench" opinions

Location: LLRR current two terms (daily receipt)

2. The United States Law Week. Supreme Court. BNA. (looseleaf)
Weekly publication. Reprints "bench" opinions full text with digest headnotes. Divided into two main sections, proceedings and opinions. The index is cumulative and there is a list giving current status of cases before the Court.

Location: LLRR most recent 2 sessions
LL stacks 1953-

Online version: LEXIS/genfed;uslw (7/1982-)
WESTLAW/bna-uslw (1986-)

3. United States Reports. GPO. KF101.A212
Supreme Court decisions appear first as "bench" opinions which are similar to legislative "slip" bills. With the addition of the Reporter of the Decisions of the Supreme Court's summary of facts, syllabi, and index these "bench" opinions become preliminary prints (also known as advance sheets). At the end of the October Term these are consolidated into bound volumes known as the United States Reports. This is the official record of Supreme Court decisions. For an explanation of the chronology and organization of the early volumes of this series see: Price & Bitner, p. 130.

Location: LLRR 1789-
LL stacks 1789- (loan set)
DEPOSITORY 1979-

Online version: LEXIS/genfed;us (1790-)
SCORPIO/pplt (10/1989-) abstracts
WESTLAW/sct-old (1790-1944)
WESTLAW/sct (1945-)

STATE

Information sources

1. State Information Book. Potomac Books, Inc. JK2443.L84
Provides directory of State offices, departments and agencies. Includes names and telephone numbers for each as well as each State's local (D.C.) information office. Published yearly.

Location: LLRR
MRR
N&CPR
2. The Book of the States. The Council of State Governments. JK2403.B6
Biennial publication providing a broad spectrum of information and statistics on a variety of subjects. Organized by subject categories with a general index.

Location: LLRR
MRR
N&CPR
3. State Legislative Sourcebook. Government Research Service. JK2495.S689
This publication provides in one loose-leaf volume a guide to legislative information resources in each of the fifty states, plus the District of Columbia and Puerto Rico. Contains biographical profiles, personal financial holdings, and campaign contributions of legislators, as well as names, telephone numbers, committee rosters, rules, etc.

Location: LLRR
MRR
N&CPR
4. State Administrative Officials Classified by Function. Council of State Governments. JK2403.B6
This is the third volume in a series of supplements to The Book of the States. It provides a list of officials, both elected and appointed, responsible for key functions.

Location: LLRR
MRR
N&CPR
5. State Elective Officials and the Legislatures. Council of State Governments. JK2403.S69
This is the first volume in a series of supplements to The Book of the States. This volume contains the names of elected state executive branch officials, the state court of

5. State Elective Officials and the Legislatures. (continued)

last resort judges, and the state legislators serving as of January 1989.

Location: LLRR
MRR
N&CPR

6. State Legislative Leadership, Committees & Staff. Council of State Governments. JK2495.S688

This is the second volume in a series of supplements to The Book of the States. It is intended as a tool for accessing information on legislative organization, staffing and committee structure in the states.

Location: LLRR
MRR
N&CPR

7. The National Directory of State Agencies. Cambridge Information Group Directories, Inc. (annual) JK2443.N37

This publication identifies primary policy makers in state government, listing both elected officials, and administrative officers by 105 functional, or policy areas.

Location: N&CPR
MRR

Handbooks/manuals

These are commonly referred to as "blue books." Their content and organization (as well as title) differ from State to State. They are usually updated yearly.

Location: MRR
Deck 7
N&CPR

Laws/legislation

Organization, type, and publication vary by State. The Law Library has a complete set of State session law and codes. The general collection has a bound set of State journals. For information on how these are organized by the individual States (and their titles) see:

Guide to State Legislative Materials. Mary Fisher, ed.
AALL. 1979. KF1.G8

Arranged alphabetically by State, within each State listing by category (eg. digest, statute). Gives a comprehensive list of each State's legislative and legal publications as well as how to obtain them and who to contact.

Location: LLRR

Law digests

1. Martindale-Hubbell Law Directory. Martindale-Hubbell Inc. KF190.H813

The final volume of each set is a collection of law digests alphabetically by State. These digests are compiled by the leading law firms in each State and are arranged by subject topics.

Location: LLRR 1982- (last ten years)
(Hubbell Directory
1870-1979)
LL stacks (earlier editions)
MRR (current edition)

Online version: NEXIS/marhub;usa (1991 edition)
NEXIS/marhub;intl
NEXIS/marhub;canada

TREATIES AND OTHER INTERNATIONAL AGREEMENTS

Obtaining copies

1. Treaties and Other International Acts Series (TIAS). GPO. 1945-

The official "slip" set for these documents. Provides full text. Indexed in the Monthly Catalog of Government Publications, and cited until 1990 in the Department of State Bulletin as well as Treaties in Force. Citations continued in Dispatch since 1990.

Location: LLRR (until UST)
DEPOSITORY (until UST)

2. United States Treaties and Other International Agreements (UST). GPO. 1950- JX231.A34

TIAS in bound form. TIAS and UST were authorized by an Act of Congress in 1950 in order to consolidate the printing of texts for treaties and other international agreements. Arranged chronologically with subject and country indexes.

Location: LLRR 1950- (loan set LL stacks)
MRR 1950-
N&CPR 1950-

3. US Statutes at Large. GPO.

A formal treaty has the force of a Federal statute and until 1950 they were included with the published Statutes at Large. After 1950 these documents were compiled in their own separate series (see above). For location see p. 27.

4. Treaties and Other International Agreements of the United States of America. Charles I Bevans, comp. 1968-1976. JX236.1968.A5

Retrospective set that includes all treaties and other international agreements from 1776-1949.

Location: LLRR
LL stacks (loan set)
MRR

5. Copies of treaties and international agreements are available in "slip" form through GPO. Copies of treaties that require congressional implementation (in full or in part) are available from the Senate Executive Clerk (tel: 224-4341) and the Senate Document Room.
6. Department of State Treaty Office. Often there is considerable lag time between Senate advice and consent to ratification and printing of the treaty. This office can supply pre-publication copies. (647-1345) Robert Schaaf,

Senior Specialist in United Nations and International Documents, is also a source of information on treaties. (707-6127)

7. Hein's U.S. Treaties and Other International Agreements Current Service. Hein. LL 91/10000

Because of the time lag in the printing of treaties in slip form, William S. Hein has begun publishing all approved treaties on microfiche, beginning in 1990. A temporary control number is assigned to each treaty. A subject index exists on microfiche as well.

Location: LLRR

Additional sources

1. Treaties in Force (TIF). GPO. (annual) JX236.1929c

Listing of all treaties and agreements still in force as of date of publication. Gives cites for any modifying legislation. Current edition supersedes prior ones.

Location: LLRR current
MRR current
DEPOSITORY 1979-

2. Department of State Bulletin. GPO. (1939-1989) JX232.A33

Reprints press releases announcing treaties and agreements. Also includes major foreign policy speeches and statements. Sometimes includes full text of treaties or agreements. Ceased December 1989, replaced in 1990 by Dispatch.

Location: LLRR 1970-1989
DEPSOITORY 1979-1989

Online version: NEXIS/exec;dsptch (1984-1989)
DIALOG/211,47 Mag Ind-IAC (1977-1989) [index only]
DIALOG/647 Mag Asap-IAC (1983-1989)
SCORPIO/mags;magsb (1980-89) index

3. U.S. Department of State Dispatch. GPO (weekly)

Contains major speeches and congressional testimony by senior U.S. officials, foreign policy summaries, fact sheets, current U.S. treaty actions, feature articles, and updates on events around the world.

Location: LLRR 1990-
DEPOSITORY 1990-

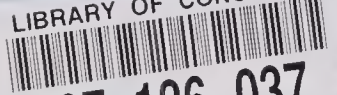
Online version: NEXIS/exec;dsptch (1990-)

INDEX

American State Papers	25
Annals of Congress	15
Bibliography and Indexes of the United States	
Congressional Committees	18
Bill Digest	12, 30
Blue books	38
Book of the States	37
Budget of the United States Government	35
Calendar of the House of Representatives	
and History of Legislation	13, 14, 31
Catalog of the Public Documents	8, 25
Checklist of U.S. Public Documents	25, 35
CIS Cumulative Index	9
CIS Index to Presidential Executive Orders & Proclamations	34
CIS Index to U.S. Executive Branch Documents, 1789-1909	35
CIS Unpublished US House of Representatives	
Committee Hearings	20
CIS Unpublished US Senate Committee Hearings	20
CIS US Congressional Committee Hearings Index	19, 21
CIS US Congressional Committee Prints Index	18
CIS US Senate Executive Documents & Reports Index	24
CIS US Serial Set Index	24, 25
CIS US Serial Set on Microfiche	24
CIS/Annual	9, 30
CIS/Congressional Bills, Resolutions,	
and Laws on Microfiche	12, 27
CIS/Congressional Masterfile on CD-ROM	9
CIS/Index	9, 21, 25
CIS/Microfiche Library	9, 18, 19, 22, 30
Clerk of the House of Representatives Report	23
Code of Federal Regulations (CFR)	32
Codification of Presidential Proclamations	
and Executive Orders	34
Committee calendars	14, 21
Congressional bills	11
Congressional Bills on Microfiche	11, 12
Congressional Directory	6
Congressional Globe	15
Congressional Index	8, 13, 29, 31
Congressional Monitor	7
Congressional Record	10, 15, 16
Congressional Record Index	12, 15, 31
Congressional Record. Appendix	16
Congressional Record. Daily Digest	12, 16
Congressional Record. Index	12, 16
Congressional Staff Directory	7

Constitution Annotated	23
Constitution, Jefferson's Manual, and Rules of the House of Representatives	22
CQ Almanac	7
CQ Weekly Report	7
Current Law Index	28
Department of State Bulletin	40, 41
Department of State Dispatch	40, 41
Deschler's Precedents of the United States House of Representatives	22
Digest of Public General Bills	12, 31
Executive Journal of the Senate	17
Federal Index	10, 13, 16, 35
Federal Register	10, 32-35
Federal Regulatory Directory	32
Guide to State Legislative Materials	38
Hein's U.S. Treaties and Other International Agreements	41
House Journal	17
Index of Congressional Committee Hearings	20
Index to Legal Periodicals	28
Journals of Congress	17
Journals of the Continental Congress	17
Legal Trac	28
Legislative Histories Indexed Guide	29, 30
LSA:List of Sections Affected	32
Major Legislation of the Congress	8, 13
Marcive CD-ROM	8
Martindale-Hubbell Law Directory	39
Monthly Catalog of Government Publications	25
Monthly Catalog of United States Government Publications	8, 25
Monthly Catalog Serial Set Supplement	25
National Directory of State Agencies	38
Numerical Lists and Schedule of Volumes	25
Popular Names of US Government Reports	26
Presidential Executive Orders	34
Public Papers of the Presidents	33
Register of Debates	15
Report of the Secretary of the Senate	23
Secret Journals of Congress	17

Senate Calendar of Business	14
Senate Executive Documents	23
Senate Executive Reports	24
Senate Journal	17
Senate Manual	23
Senate Procedure	23
Senate Treaty Documents	23
Serial Set	9, 18, 22, 23, 25, 33
Shepard's Acts and Cases by Popular Name	29
Sources of Compiled Legislative Histories	31
State Administrative Officials Classified by Function	37
State Elective Officials and the Legislatures	37, 38
State Information Book	37
State Legislative Leadership, Committees & Staff	38
State Legislative Sourcebook	37
Statistical Abstracts of the United States	35
Statutes at Large	27, 31, 34
Supplement to the Index of Congressional Committee Hearings...	21
Treaties and Other International Acts Series (TIAS)	40
Treaties and Other International Agreements of the United States	40
Treaties in Force	41
Union List of Legislative Histories	31
United States Code	27, 29, 34, 35
United States Code Annotated	28, 29
United States Code Congressional and Administrative New HSCCAN	23, 28-30, 34, 35
United States Government Manual	6
United States Law Week	36
United States Reports	36
United States Statutes at Large	27, 31, 34, 40
United States Treaties and Other International Agreements (UST)	40
US Congressional Committee Hearings on Microfiche	19
US Congressional Committee Prints on Microfiche	18
US Serial Set	17, 18, 23, 24, 25, 33
Washington Information Directory	6
Weekly Compilation of Presidential Documents	10, 33, 35
White House Press Releases	33
Witness Index to US Congressional Hearings	21

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